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For Harold  
no one else has  
a copy.  
Strictly Confidential  
JHB

ISTANBUL AMERİKAN KIZ KOLEJİ  
AMERICAN COLLEGE FOR GIRLS  
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ISTANBUL, TURKEY

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December 4, 1950.

Memorandum to the Presidents  
of the Boards of Trustees of The American  
College for Girls and Robert College.

In view of the critical situation in the Far East and the possibility of its rapid extension it has become necessary <sup>to consider</sup> what measures we should take at the colleges in case the war should be extended suddenly to the Middle East. In case of such an emergency we propose to proceed according to the following general plan, in so far as such may be possible.

For the present this plan is known only to the principal officers of the Administration of both colleges. It will be kept secret until such time as it may need to be put into effect.

1. The regular work of the colleges will be maintained as long as the Turkish government schools are open. If the government decrees that schools be disbanded, we shall close and prepare for partial or full evacuation of American citizens. We assume that the American Embassy will do its utmost to provide the means of evacuation if the situation seems to justify such action.
2. If schools are ordered closed because of the serious threat of war, we shall evacuate all who wish to leave at that time. But if military action should involve Turkey directly, we shall endeavor to evacuate all American citizens at both colleges with the exception of those who must stay to look after college property and affairs. In such an eventuality I think only the Bursar and myself should remain.
3. We would pay all local salaries and wages as far ahead as our funds available at the time would allow, preferably three months. With this possibility in view, we shall keep in reserve enough Turkish liras to meet these requirements. This will make it necessary to draw from New York from time to time in order to maintain our local budget.
4. Because the property cannot remain unoccupied without risk of damage we shall endeavor to put it under the direct charge of the government authorities for protection, at the same time trying to arrange for some of the Turkish members of the staff to live in the buildings. Naturally we cannot even discuss such a problem until an emergency is upon us.
5. After all these measures have been taken, if this city should be in danger of immediate capture by the enemy, the Bursar would try to make our escape, for, under a communist regime, we do nothing at all for benefit of the colleges or teachers.

This memorandum is being sent only to Dean Gildersleeve and it should be kept secret, for if it should get any publicity it would do us all much harm. Any suggestions which you may be able to make will be warmly welcomed.

**Boğaziçi Üniversitesi**

**Arşiv ve Dokümantasyon Merkezi**

Kişisel Arşivlerle İstanbul'da Bilim, Kültür ve Eğitim Tarihi

**Scott Ailesi Koleksiyonu**



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